



2020 Complete Cycle Calendar

Event	Date	Location / Notes
Intent to Apply Forms Due – all award levels	February 21	Submitted to MQA/KQA Office
Examiner Applications Due	February 21	Submitted to MQA/KQA Office
Examiner Board Notification of Appointment	February 27	Email notification
New Examiner Orientation Training	March 26	Columbia, MO
Examiner training pre-work assignment distributed	April 1 (No fooling! ☺)	Independent completion of case study pre-work
2-Day Examiner Training (<u>ALL</u> Examiners, Judges, and Overseers <u>MUST</u> attend one session)	April 29-30 or May 6-7	Columbia, MO
Award Applications Due – all award levels	May 15	Submitted to MQA/KQA Office
Award Applications Assigned to Examiners	May 18	
Examiners' Independent Review of Award Application	May 18—June 30	Independent completion of assigned application scorebook
Consensus Training	July 7	Webinar
Consensus Preparation	July 7—July 21	(exact prep. window determined by teams depending on group selection of Consensus meeting date)
Consensus Meeting (1 day team meeting) and Consensus Report Editing	July 22-August 9	1 day – conference call— TBD by team
Consensus Draft Report Due to Award Office	10 days after team's Consensus meeting	Submitted to MQA/KQA Office
Site Visit Organizations Confirmed	August 10	
Site Visit Training	August 20	Or Columbia, MO MUST attend if on a Site Visit Team
Team Site Visit Preparation	August 21—September 11	
Site Visit Weeks	SV#1: Sept. 13-18 SV #2: Sept. 20-25	Locations TBD (dependent upon application locations)
Judges Review – Recipient Recommendations	October 13	Columbia, MO
MQA/KQA Recipient Selection Meeting	October 14	Columbia, MO
MQA/KQA Applicants Notified of Status	October 15	Award recipients notified of status via phone call to senior leader
MQA-KQA Awards Banquet	November 19	Columbia, MO