



## 2019 Examiner/Judge/Overseer Cycle Calendar

Event	Date	Location / Notes
Examiner Applications Due	February 15	Submitted to MQA/KQA Office
Examiner Board Notification of Appointment	February 21	Email notification
New Examiner Orientation Training	March 28	Columbia, MO
Examiner training pre-work assignment distributed	April 1 (No fooling! ☺)	Independent completion of case study pre-work
2-Day Examiner Training ( <u>ALL</u> Examiners, Judges, and Overseers <u>MUST</u> attend one session)	May 8-9 <i>or</i> May 15-16	Columbia, MO
Award Applications Assigned to Examiners	May 20-21-22	
Examiners Independent Review of Award Application	May 20—July 8	Independent completion of assigned application scorebook
Consensus Training	July 10	Webinar
Consensus Preparation	July 11—July 21	(exact prep. window determined by teams depending on group selection of Consensus meeting date)
Consensus Meeting (1 day team meeting) and Consensus Report Editing	July 22-August 9	1 day – conference call— TBD by team
Consensus Draft Report Due to Award Office	10 days after team's Consensus meeting	Submitted to MQA/KQA Office
Site Visit Training	August 20	Columbia, MO MUST attend if on a Site Visit Team
Team Site Visit Preparation	August 21—September 7	
Site Visit Weeks	SV#1: Sept. 8-13 SV #2: Sept. 15-20	Locations TBD (dependent upon application locations)
Judges Review – Recipient Recommendations	October 16	Columbia, MO
MQA/KQA Recipient Selection Meeting	October 17	Columbia, MO
MQA-KQA Awards Banquet	November 14	Columbia, MO